

**Ronald W. Meyer, P.L.L.C.**  
 401 West 15th Street, Suite 850  
 Austin, TX 78701  
 Phone: 512.476-4511

# Invoice

**Invoice Date:** 1/31/2024

**Invoice #:** 40095

joe.gaines@goodwintx.com

**Bill To:**

Bradford Park HOA  
 11950 JOLLYVILLE RD.  
 AUSTIN, TX 78759

Date	Description	Hours/Qty	Rate	Amount
1/25/2024	Work on 2023 audit procedures outline.	0.5	242.00	121.00
1/26/2024	Assemble 2023 Audit File	0.75	88.00	66.00
1/26/2024	Initiate 12/31/23 electronic bank confirmation. Preliminary work on 2023 independent auditor's report. Prepare management representation and S.A.S. No. 114 letters.	1	242.00	242.00
1/27/2024	Complete 2023 audit programs. Perform risk assessment analysis.	1.5	242.00	363.00
1/29/2024	Set up 2023 engagement in Suralink per Ron's request; completed internal control worksheet to add to audit file; began work on initial data request.	1	152.00	152.00
1/31/2024	Completed initial data request for audit to email to Joe/Ron.	0.25	152.00	38.00
1/26/2024	Copy Charges	110	0.15	16.50

*NOTE: Client payments by check are converted to ACH electronic transactions via remote deposit machine. We appreciate the opportunity to be of service to you!*

**Fees/Expenses** \$998.50

**Payments/Credits** \$0.00

**Total Invoice Balance** \$998.50

**Total Account Balance** \$998.50

**Ronald W. Meyer, P.L.L.C.**  
 401 West 15th Street, Suite 850  
 Austin, TX 78701  
 Phone: 512.476-4511

# Invoice

**Invoice Date:** 2/29/2024

**Invoice #:** 40439

joe.gaines@goodwintx.com

**Bill To:**

Bradford Park HOA  
 11950 JOLLYVILLE RD.  
 AUSTIN, TX 78759

Date	Description	Hours/Qty	Rate	Amount
2/3/2024	Began work on disbursements transactional testing re: selected sample size of disbursements and receipts and added general ledger account numbers to analysis for review.	1.25	152.00	190.00
2/5/2024	Calculated materiality limit; completed analytical review of financial statements, including summary write-up of notable variances; completed subsequent disbursements review analysis; updated tasks completed in Suralink; updated summary of pending items to email to Joe/Ron.	1.75	152.00	266.00
2/10/2024	Reviewed documentation received from Joe re: year-end bank reconciliations and statements and disbursements transactional testing documents needed to send updated summary of pending items to Joe/Ron.	1	152.00	152.00
2/27/2024	Continued work on disbursements transactional testing re: documentation of review of vendor invoices.	0.25	152.00	38.00

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**Fees/Expenses** \$646.00

**Payments/Credits** \$0.00

**Total Invoice Balance** \$646.00

**Total Account Balance** \$646.00